

COMMERCE COURT
 CHALLENGE WAY
 CUTLER HEIGHTS LANE
 BRADFORD
 BD4 8NW

TEL: 01274 605000
 FAX: 01274 412737

EMAIL: info@jarvis-associates.co.uk

JARVIS ASSOCIATES

CLIENT NAME:	_____
CLIENT ADDRESS:	_____
TEL/FAX:	_____
WEEK STARTING:	_____
WEEK ENDING:	_____

NAME	MON	TUE	WED	THUR	FRI	SAT	SUN	BASIC	O/T	TRAVEL

CLIENTS AUTHORISED SIGNATURE

NAME (PLEASE PRINT)

POSITION

I/We confirm the hours given are correct. The standard of work was satisfactory and we accept charge for these hours.

I/We agree to pay Jarvis Associates Limited invoice in respect of the hours given, within 7 days of it's date.

I/We confirm that Jarvis Associates Terms & Conditions are the sole terms of this contract.

NOTE: Where a worker supplied enters into direct employment whether self employed or on a contract of service with the company or associated companies/parties within 5 months of a temporary assignment, an introductory fee of 10% of the annual salary (based on a 40 hour week for the hourly paid workers) becomes payable fourthwith, no refunds are payable.